



**County of Los Angeles
COMMUNITY AND SENIOR SERVICES**

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Enriching Lives Through Effective And Caring Services



css.lacounty.gov

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March 08, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#19 MARCH 8, 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

ACCEPT FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5316 JOB ACCESS AND REVERSE COMMUTE (JARC) PROGRAM FUNDS FROM THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

This Board letter requests approval for Community and Senior Services (CSS) to take the following actions: 1) accept FY 2010-11 FTA Section 5316 Job Access and Reverse Commute (JARC) Program funds from the Los Angeles County Metropolitan Transportation Authority (LACMTA) and 2) enter into an agreement with LACMTA to conduct a needs assessment study for a transportation pilot program in Los Angeles County that focuses on the transportation needs of low-income or unemployed persons looking for jobs or attempting to access job-related activities.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of Community and Senior Services (CSS), or designee, to accept approximately \$131,000 in funds from LACMTA for the "Los Angeles County JARC Program."
2. Authorize the Director of CSS, or designee, to enter into an agreement with LACMTA to: a) conduct a needs assessment study for a transportation pilot program in Los Angeles County; b) identify and assess the feasibility of implementing up to ten portal-to-portal transportation assistance pilot projects, including mobility management; and, c) develop an outreach and marketing plan for the proposed portal-to-portal transportation pilot programs.
3. Authorize the Director of CSS, or designee, to accept additional FTA funds from LACMTA for the JARC program provided that the Director informs the Board of Supervisors and the Chief Executive

Office in writing within 30 days after receiving notice of additional awards to the Department.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of this request will enable the CSS to gain a holistic view of the transportation challenges faced by low-income or unemployed residents of Los Angeles County who are looking for jobs or trying to access job-related resources. Subsequently, the study will lead to the development of recommendations to streamline transportation services within the County, which include the possibility of coordinating access and integrating services with other target populations (e.g., disabled, elderly, transition age youth, foster care and probation youth, etc.).

Implementation of Strategic Plan Goals

The recommended actions are consistent with principles of the Countywide Strategic Plan goals of Service Excellence, Children, Family and Adult Well-Being, Community and Municipal Services, and Operational Effectiveness.

FISCAL IMPACT/FINANCING

The federal funding available to the County of Los Angeles for the JARC program is estimated at \$131,000. This represents 80% of the total projected costs of the project. CSS will provide a 20 percent in-kind match of roughly \$33,000. The in-kind match will be met with student interns from the County-wide Business Education Enterprise Program (CBEEP). The CBEEP program facilitates non-paid on-the-job training to students from local universities and community colleges in any given field of study. Subsequently, there is no impact to the General Fund. An Appropriation Adjustment is not necessary because sufficient appropriation is available in CSS' FY 2010-11 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The FTA's JARC program has impacted thousands of low-income and unemployed families by helping individuals successfully transition from welfare-to-work and reach needed employment support services such as childcare and job training activities. JARC was established as part of the Transportation Equity Act (TEA) to address the unique transportation challenges faced by welfare recipients and low-income persons seeking to get and keep jobs. With many new entry-level jobs located in suburban areas, low-income and/or welfare recipients have found it difficult to access these jobs from their inner city, urban and rural neighborhoods on a daily basis. Further, many entry-level jobs require working late at night or on weekends when conventional transit services in many communities are either reduced or non-existent. Finally, many employment-related trips are complex for low-income persons, often involving multiple destinations, including reaching childcare facilities and other services as part of the work trip.

LACMTA serves as the pass-through agency for FTA grant funds and manages and administers FTA programs on behalf of sub-grantees. LACMTA is the Designated Recipient of the funds allocated to Los Angeles County from the JARC program.

On July 11, 2000, your Board approved guidelines for the acceptance of State and federal grants of \$100,000 or more. These guidelines require that County departments prepare a Grant Management Statement prior to the departments carrying out the activities related to the grant. Accordingly, the Grant Management Statement is attached.

CONTRACTING PROCESS

CSS participated in LACMTA's solicitation proposal for the FTA's Section 5316 JARC program funds on March 29, 2010 and was awarded funding on November 5, 2010. The Memorandum of Understanding (MOU) between Los Angeles County CSS and LACMTA is expected to be executed in March 2011. Program funding will be contingent upon the execution of the MOU with LACMTA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable CSS to assess the feasibility of providing its service population with easier access to transportation services. We anticipate that the challenges identified during the assessment phase of this project will be critical in our endeavor to enhance transportation services through mobility management and explore the integration of services with other target populations (e.g., disabled, elderly, transition age youth, foster care and probation youth, etc.).

CONCLUSION

Upon Board approval please mail two copies of the adopted Board Letter to Sara Dato, Financial Management Division at Community and Senior Services Department, 3175 West Sixth Street, Los Angeles, CA 90020 or via e mail at sdato@css.lacounty.gov.

Respectfully submitted,



CYNTHIA D. BANKS
Director

CDB:SD:ja

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants \$100,000 or More

Department: Community and Senior Services

Grant Project Title and Description

Los Angeles County Metropolitan Transportation Authority (LACMTA) is the designated recipient for funds from the Federal Transit Administration (FTA) Section 5316 Job Access and Reverse Commute Program Grant. LACMTA, serving as the pass-through agency for FTA grant funds, awarded CSS approximately \$131,000 to conduct a needs assessment study on the transportation needs of low-income or unemployed residents of Los Angeles County who are looking for jobs or trying to access job-related resources.

Funding Agency

LACMTA

Program (Fed. Grant #/State Bill or Code #)

Section 5316 Job Access and Reverse Commute Program

Grant Acceptance Deadline

Total Amount of Grant Funding: \$131,000

County In-Kind Match: \$33,000

Grant Period: 36 months

Begin Date: 12/1/2010

End Date: 11/30/2013

Number of Personnel Hired Under This Grant: 0

Full Time: 0

Part Time: 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes No

Will all personnel hired for this program be placed on temporary ("N") items? Yes No

Is the County obligated to continue this program after the grant expires? Yes No

If the County is not obligated to continue this program after the grant expires, the Department will:

a.) Absorb the program cost without reducing other services Yes No

b.) Identify other revenue sources (describe below)

Yes No

c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes No

Impact of additional personnel on existing space:

There is no impact on existing space.

Other requirements not mentioned above: There is no impact to the General Fund.

Department Head Signature

Date: 2/22/11

